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| **Operation Name:** |       | **Date:** |        |

► Complete this form if you produce, mill, or blend products sold as livestock feed. Organic livestock feed must contain only organically produced and handled agricultural ingredients, with the exception of allowable synthetic additives and supplements that are listed as livestock feed on the National List.

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|  **NOP §205.301, §205.237, §205.273, §205.306, and §205.307 require:*** Livestock feed sold, labeled, or represented as “100% organic” must not contain less than 100 percent organically produced raw or processed agricultural product, excluding water and salt.
* Livestock feed sold, labeled, or represented as “organic” must be produced in conformance with §205.237.
* An operation intending to formulate livestock feed must ensure that feed ration is composed of all organic agricultural ingredients and allowed non-agricultural materials as included on the National List.
* Organic ingredients may only be imported by certified operations and must be accompanied by an NOP Import Certificate.
* Non-retail containers used to ship or store certified organic products must display the identification of the product as organic and a lot number or other identifier.
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## GENERAL INFORMATION

1. Describe specific handling activities included within the operation’s Organic System Plan (OSP) (i.e., formulating, pelleting, etc.):

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1. Describe the types of services/products offered:

[ ]  Retail Feed [ ]  Bulk Feed [ ]  Custom Milling [ ]  Custom Ration Formulation [ ]  Feed Pelleting [ ]  Roasting

[ ]  Other (Explain):

## ORGANIC PRODUCT COMPOSITION

1. Attach a **Master Product List (MPL-01)** to list all products you would like included on your certificate, including blends and single ingredient products (i.e., corn, soy meal, “complete poultry feed blends,” etc.)

[ ]  A Master Product List is attached.

1. Attach a **Master Ingredient List (MIL-03)** listing all organic and non-organic ingredients, supplements, and processing aids. All attachments must identify the brand name and manufacturer for all non-organic ingredients.

[ ]  A Master Ingredient List is attached.

1. Attach a **Product Formulation Sheet (PFS-02)** or similar listing (batch sheets/formulation sheets) for each multi-ingredient product. *Private label brand owners/Marketers who do not control formulations are not required to submit them for review.*

[ ]  Product Formulation Sheet is attached [ ]  N/A: single ingredient or finished products only. [ ]  No products at this time.

1. Do you own the formulations for the products? [ ]  Yes [ ]  No. [ ]  Some
2. If no or some, indicate who owns or manages the formulations you do not own.

*You must submit any formulation updates or changes to OTCO for review and approval prior to making the product with a formulation other than what is approved in your OSP.*

1. How do you verify that all supplier/ingredient organic certificates are current for all ingredients/products?

 [ ]  Valid certificates are maintained onsite and updated annually.

[ ]  Other (Explain):

1. How do you verify that only compliant ingredients and materials are used?

[ ]  Ingredients/materials are submitted to OTCO for review and approval *prior to use*.

[ ]  Other (Explain):

1. Does your operation purchase organic agricultural ingredients/products through uncertified suppliers/brokers?

[ ]  No

[ ]  Yes: Attach an Uncertified Affidavit (UHA)

1. How are you able to demonstrate that only organic agricultural ingredients and approved nonorganic materials were used in each lot produced?

 [ ]  Batch/production records for each lot are maintained displaying the identity and quantity of each ingredient.

[ ]  Other (Explain):

## LIVESTOCK FEED LABELS

Note: Labeling guidelines are available on OTCO’s website.

1. How do you verify that only compliant **labels** are used?

[ ]  All labels are submitted to OTCO for review and approval *prior to printing* [ ]  Other (Explain):

1. Describe how finished products are labeled or identified if shipped in non-retail form (i.e., railcar, truck, tote, etc.) *All labels must identify the product as organic and include a lot number or other identifier in compliance with* [*§*](https://www.ecfr.gov/current/title-7/subtitle-B/chapter-I/subchapter-M/part-205/subpart-D#p-205.307(a))*205.307.*

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1. Do you package any products for brands that you do not own (ex. Private label/marketer customers)? [ ]  Yes [ ] No

 If yes, does the brand owner have an organic certificate for these products?

 **[ ]**  Yes. A current organic certificate is attached. [ ]  No. A completed **Private Label Agreement Form (PLA)** is attached.

* 1. **INTERNATIONAL LABELING AND COMPLIANCE.**

**Export labeling guides and Equivalency Arrangement requirements are available on our website. IMPORTANT: All labels must be submitted to OTCO for review prior to printing. OCTO will NOT be responsible for any costs associated with the reprinting of labels that an operation printed prior to review and that were subsequently found to be noncompliant.**

1. Does your operation import or export organic ingredients or products from other countries, or otherwise require Canadian Equivalency?
**[ ]**  Yes. [ ]  No. End here.
2. From which of the following countries does your operation **import** organic ingredients or products?

[ ]  Canada [ ]  Japan [ ]  European Union [ ]  India [ ]  Other (Identify):

[ ]  Mexico [ ]  South Korea [ ]  Switzerland [ ]  N/A, no import

1. How does your operation ensure that the appropriate import documentation is collected for all products from the countries selected above?

[ ]  Documentation for each shipment is maintained on-site.

[ ]  Documentation is maintained by a certified organic co-packer.

[ ]  Other (Explain)

1. From which of the following countries does your operation **export** organic ingredients or products?

[ ]  Canada [ ]  Japan [ ]  European Union [ ]  India [ ]  Other (Identify):

[ ]  Mexico [ ]  South Korea [ ]  Switzerland [ ]  N/A, no import

* 1. How does your operation verify that only compliant labels are used for products **exported** to the countries selected above?

[ ]  Labels are submitted to OTCO for review and approval prior to printing.

[ ]  Other (Explain)

* 1. How does your operation ensure that the appropriate export documentation accompanies products sent to the countries selected above?

[ ]  Documentation for each shipment is sent with OTCO assistance.

[ ]  Other (Explain)