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Oregon Tilth, Inc. is a 501(c)(3) nonprofit organization that supports and promotes biologically sound and socially equitable agriculture through education, research, advocacy, and product certification.

Oregon Tilth Conference Call Board Meeting Agenda

DRAFT

Tuesday, June 18, 2013 5:30-7:00 PM		
Time	**Task**	**Outcome**
5:30-5:40	Welcome, Introductions, Logistics	
5:40-5:50	1. Member Comment	Listen
5:50-6:00	2. Consent Agenda • Minutes from past meeting • Monitoring reports • ED Report - Chris	Approve
6:00-6:05	3. Items Removed from the Consent Agenda	Discuss and plan follow-up
6:05-6:35	4. Board Recruitment Check In • Begin formulating questions for candidates	Brainstorm
6:35-6:50	5. Committee check-in • Membership Advisory-8 min • Audit Committee-8 min	
6:45-6:50	6. Other Business & Announcements • Rescheduling EL-1 Treatment of Consumers • Dashboard Metrics Tool • Schedule discussion about 501(c)5 • Confirm in-person meeting	
6:50-6:55	7. Homework - All	Discuss
6:55-7:00	8. Meeting Evaluation - All	

Notes:

#1 Member Comment

Objective: Hear from our members

Preparation: none needed

#2 Consent Agenda

Objective: Formal recording of approval of the minutes and monitoring reports.

Preparation: A consent agenda contains items that we all will have read and will be prepared to accept or not accept prior to the meeting. If more discussion is needed, we remove that item from the consent agenda and place on our calendar to discuss (and hopefully resolve) at a later date.

#3 Items Removed from the Consent Agenda
Objective: Discuss any items that are removed and determine next steps.
Preparation: This is a standing item on agendas. This is an open discussion about how we move forward with item(s) removed.

#4 Board Recruitment
Objective: Successfully recruit board members
Preparation: Build relationships, encourage participation. Discuss as a group how and who to recruit. We should all be responsible for helping with recruitment and building board strength and leadership by identifying potential board candidates. This needs to be an on-going process. Let's begin formulating questions we want to ask candidates.

#5 Committee Check-in
Objective: Hear progress from committees.
Preparation: If you are on a committee, please come prepared to share what the committee has been up to and progress on any action items.

#6 Other Business and Announcements
- Rescheduling EL-1 Treatment of Consumers
- Dashboard Metrics Tool
- Schedule discussion about 501(c)5

Objective: Share our thoughts with each other
Preparation: Chris will be providing his report late in the month. Reschedule the review for next month's meeting. Chris will describe the Dashboard Metrics Tool. Confirm our discussion of 501(c)5 idea, pros and cons for our in-person meeting.

#7 Homework - All
Objective: Check in on action items and ensure follow through.
Past Homework: Let's be accountable to each other and to the membership by following through on items we sign up to do. Create reasonable deadlines for ourselves and ensure we each do follow through.

#8 Evaluation
Objective: Evaluate our meeting so we can celebrate our success and identify areas we can improve.
Preparation: Show up to the meeting and participate.