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Oregon Tilth, Inc. is a 501(c)(3) nonprofit organization that supports and promotes biologically sound and socially equitable agriculture through education, research, advocacy, and product certification.

Oregon Tilth Conference Call Board Meeting Agenda

DRAFT

Tuesday, November 19, 2013 5:00-7:00 PM		
Time	**Task**	**Outcome**
5:00-5:10	Welcome, Introductions, Logistics	
5:10-5:20	1. Member Comment	Listen
5:20-5:45	2. Consent Agenda and Discussion • Minutes from October 15 meeting • Monitoring reports G-2 Board Job Description (from last meeting) G-5 Board Secretary's Role (from September meeting) • Policy rewrite: EL-5-Emergency CEO Succession EL-7- Compensation and Benefits–specifically 7.5.3	Approve Lynn JJ Lynn Lynn and JJ
5:45-5:50	3. ED-Report-Chris	Review
5:50-6:00	4. Board Recruitment Check In • Nominating Committee update • Ballots-resolution for this year re: "formal" grievance • By laws conflict with NOP regulations	Discuss
6:00-6:10	5. Committee check-in • Membership Advisory	Discuss

6:10-6:50	6. Other Business & Announcements
	• General Membership Meeting
	  ○ Update from planning committee and next steps
	• Board Budget-plan for next year
	  ○ Schedule board training/in-person meeting
	• Organicology expense approval request
	• ED Evaluation
	• Attorney questions and answers
		Discuss

6:50-6:55	7. Homework – All • Review board calendar • Confirm next meeting-reschedule for December 18?	Discuss

6:55-7:00	8. Meeting Evaluation - All	

Notes:

#1 Member Comment
Objective: Hear from our members
Preparation: none needed

#2 Consent Agenda and discussion
Objective: Formal recording of approval of the minutes and monitoring reports. Discuss and approve monitoring reports.
Preparation: Be sure to read all the documents listed on the agenda.

#3 ED Report
Objective: Learn about operational activities
Preparation: Read Chris' report.

#4 Board Recruitment Check-in
Objective: Build relationships and successfully recruit board candidates. Hear from the Nominating Committee on progress.
Preparation: Who is on the ballot and share who you have made contacts with. Who are we considering to fill vacancies? By laws conflict with NOP regulations update.

#5 Committee Check In
Objective: Hear progress from committees
Preparation: Committee leads-please prepare to discuss progress/activities.

#6 Other Business & Announcements

- General Membership Meeting
- Board Budget
- Organicology expense approval request
- ED Evaluation
- Attorney questions and answers

Objective: Finalize details of General Membership Meeting. Hear from the planning committee and discuss next steps. Review, discuss and approve the proposed board budget. Review, discuss and approve the proposed expense request for Organicology. Begin the ED evaluation process by reviewing the compliance spreadsheet. Determine next steps regarding attorney feedback.
Preparation: Be prepared by reading documents in Dropbox folder.

#7 Homework - All
Objective: Check in on action items and ensure follow through.
Past Homework: Let's be accountable to each other and to the membership by following through on items we sign up to do. Create reasonable deadlines for ourselves and ensure we each do follow through.

#8 Evaluation
Objective: Evaluate our meeting so we can celebrate our success and identify areas we can improve.
Preparation: Show up to the meeting and participate.