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| --- | --- | --- | --- |
| **Operation Name:** |  | **Date:** |  |

► Complete this form if you co-pack the products you grow, process, or market into another company’s private label. Complete one form for each private label owner. Oregon Tilth (OTCO) certified operations must submit all organic labels they pack into for review and approval prior to use on product or in the stream of commerce.

* 1. **BRAND OWNER INFORMATION/PRIVATE LABEL COMPANY (PLC).** Provide the company name and contact information for the private label owner. If the private label brand appearing on the label is different than the company name, be sure to identify it as the brand.

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| **CONTACT INFORMATION for the Private Label Company (PLC)** |
| **Company Name:** |       |
| **Brand Name (as it appears on labels):** |       |
| **Contact Name/Title:** |       |
| **E-mail and Phone:** |       |
| **Mailing Address:** |       |
| **Website (if selling online):** |       |

**1.2 AGREEMENT**

1. OTCO certifies the above-named certified manufacturer (CM), through its accredited organic certification program, Oregon Tilth Certified Organic (OTCO).
2. The undersigned Private Label Company (PLC) is not certified organic by any accredited certifying agent, or has chosen not to have the products listed below reviewed by their current organic certification agent, and/or is certified organic and the product label(s) will identify OTCO as the certifier.
3. PLC has arranged with CM to pack the PLC branded product(s) listed herein. The OTCO certification claim indicated on the packaging provided for these products covers only production by, or managed through, the listed CM production facilities.
4. PLC agrees not to change or add any manufacturer(s) of the product(s) covered under this agreement, or to change or add any ingredients used in the product(s) approved by OTCO without prior written notification to OTCO.
5. PLC agrees that it will not sell, label, or represent the product(s) listed herein as being certified organic by OTCO unless they have been manufactured by the CM pursuant to this agreement or by a new manufacturer that has either a) Become certified organic by OTCO or b)Put in place a new agreement for PLC products. This includes both physical versions of the products as well as printed and digital marking tools (ads, website, etc).
6. Products not declared and covered by a private label agreement are prohibited from using the Oregon Tilth, or Oregon Tilth Certified Organic (OTCO) name, logo or any related statement or reference to Oregon Tilth.
7. The products covered under this agreement should be clearly identified to OTCO and the list maintained and up to date. The CM agrees to maintain the comprehensive list of products covered under this agreement in one of the following ways (identify one or both):
	1. [ ]  List attached to this agreement.
	2. [ ]  Update Master Products List (MPL).

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| Private Label Company (PLC) | Representative Signature / Representative Name (print) | Date |