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| **Operation Name:** |       | **Date:**  |       |

► Complete this form to describe practices for managing organic animals through the auction facility or any temporary holding of live animals. This module is designed as a supplement to the other Organic System Plan (OSP) modules for facility certification.

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| **NOP §205.201 and §205.236** An Operation intending to sell, label, or represent agricultural products as organic must develop an organic system plan that is agreed to by the producer and accredited certifying agent. Livestock products that are to be sold, labeled, or represented as organic must be from livestock under continuous organic management from the last third of gestation or hatching. |

## GENERAL INFORMATION FOR AUCTION [ ]  Not an auction yard, holding only (proceed to next section)

1. Indicate the start date for auctions where organic livestock will be sold:

1. Indicate how frequently organic livestock auctions will be held:

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1. Indicate what types of auctions will be performed at this location (e.g., silent, absolute, sealed bid, etc.):

1. Describe auctioned animals, and whether the auction is public or private:

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## ORIGIN OF LIVESTOCK

* 1. Describe how incoming livestock are identified as organic and how their organic status is verified:

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* 1. For ruminant livestock, describe how the livestock’s eligibility for organic dairy production only, slaughter, or both is verified and documented through the entire supply chain (sourcing through to sale):

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* 1. Explain how the identity of organic livestock is maintained throughout the auction and/or time of holding:

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* 1. Identify the person responsible for livestock transport to and from the location: Note: if your operation is responsible for livestock transport (company owned or contracted), the OSP must include a completed H10 Livestock Transport and Handling form.

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## 9.3 LIVESTOCK HANDLING, HOUSING, PASTURE ACCESS

1. How long are livestock held on-site?

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1. Are written policies and procedures pertaining to handling of organic livestock (humane handling, SOPs for incoming livestock, etc.) maintained?

[ ]  Yes. A copy of the policies/procedures are attached.

[ ]  No.

1. Are staff trained on and provided with written copies of organic livestock handling policies and procedures?

[ ]  Yes [ ]  No

1. Are animals provided housing or are holding areas used? Note: In some cases when livestock are held for extended periods of time, certification to the Crop and/or Livestock scope may be required.

[ ]  No.

[ ]  Yes. Describe the housing/holding areas (including outdoor access areas) & ensure these locations are identified on facility maps:

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* + 1. Describe manure management practices in housing/holding areas:

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1. Will animals have access to pasture or vegetated areas while at the location? Note: In some cases when pasture is made available, certification to the Crop and/or Livestock scope will be needed.

[ ]  No.

[ ]  Yes. Describe the pasture and/or vegetated areas & ensure these locations are identified on facility maps:

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## WATER, FEED, AND BEDDING

* 1. Will organic livestock receive feed or use bedding while at the location?

[ ]  No. Skip to question 6.

[ ]  Yes., Organic feed and/or bedding is listed on the Master Ingredients List (MIL) and an organic certificate is provided. Explain how the organic status of feed and bedding is verified and documented:

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a) If non-roughage bedding is provided (sawdust, shavings):
[ ]  Product is added as a non-organic ingredient on the MIL. Provide a label or statement that the product is not treated with any prohibited substances. [ ]  N/A. No non-roughage bedding is provided.

* 1. Will organic feed or bedding be stored at the location?

[ ]  No.

[ ]  Yes. Explain how organic bedding and feed is prevented from commingling or contacting non-organic bedding and feed.

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* 1. Describe the source of water used for livestock and how often the water is refreshed:

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a) Do you add any substances or materials to drinking water?

[ ]  No.

[ ]  Yes: Describe additives below and include a copy of any product label(s)

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* 1. How do you verify that organic certificates for feed, hay, and bedding are valid and current for each ingredient/product?

[ ]  Valid certificates are maintained onsite and updated annually.

[ ]  Other (Explain):

* 1. How do you verify that only compliant feed and hay are used?

[ ]  Compliant feed is provided by the seller of the organic animals.

[ ]  Information regarding the feed is submitted to OTCO for review and approval *prior to use*.

[ ]  Other (Explain):

* 1. Complete and submit a **Master Ingredient List (MIL-03)**. This form is intended to identify all suppliers of organic feed, hay, and bedding (if the substance is roughage).

[ ]  A Master Ingredient List is attached.

* 1. **STORAGE FACILITIES**
1. If off-site facilities are used to store organic feed and hay in either **unsealed containers** and/or **permeable** **packaging**, complete the following table, or provide an attachment with the requested information: [ ]  N/A. [ ]  Information provided in the table.
[ ]  Information is attached.

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| **Storage Facility Name & Location** | **Ingredients/Products Stored** | **Documentation\*** | **Own the Location?\*** |
|       |       | [ ]  OC [ ]  IS | [ ]  Yes [ ]  No |
|       |       | [ ]  OC [ ]  IS | [ ]  Yes [ ]  No |
|       |       | [ ]  OC [ ]  IS | [ ]  Yes [ ]  No |
|       |       | [ ]  OC [ ]  IS | [ ]  Yes [ ]  No |

\*Attach the Organic Certificate (OC) for each certified organic storage facility listed above. For any non-certified facilities listed above, attach a completed OTCO Independent Storage Information Sheet (IS). This form is available at [www.tilth.org](http://www.tilth.org).

* 1. **LIVESTOCK HEALTHCARE (Vaccinations/Medical Treatments/Physical Alterations)**
1. Are any health care materials used on organic livestock, including but not limited to veterinary treatments that may be requested by the seller or purchaser? [ ]  Yes. Complete question below. [ ]  N/A. No health care materials/inputs of any kind are used.
	1. If healthcare treatments are administered by your operation or on your behalf, complete form L10 – Requested Livestock Materials form.[ ]  Completed L10 Materials form is attached.
2. Are any physical alterations performed on organic livestock, including but not limited to castration, ear tagging, or tail docking that may be requested by the seller or purchaser? [ ]  Yes. Complete question below. [ ]  N/A. No alterations are performed.
	1. If yes, describe all physical alterations performed, methods used and the age of livestock at the time of alteration.

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1. Explain how you document healthcare treatments administered or alterations performed by your operation:

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1. Explain how requests made by the buyer or seller for healthcare treatments/alterations are documented:

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1. What documentation for any healthcare treatments administered or alterations performed do you provide to the purchaser?

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1. Does your operation perform euthanasia? If yes, describe the method used and how this practice is determined to be necessary. *NOTE: Forms of euthanasia must be recommended by the American Veterinary Medical Association for the specific type of livestock. The following methods of euthanasia are not permitted: suffocation, blow to the head with a blunt instrument, and use of equipment that crushes the neck (e.g., killing pliers or burdizzo clamps).*

[ ]  Yes. Describe below: [ ]  N/A. Euthanasia is not performed.

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**9.7 CLEANERS AND SANITIZERS**

1) Provide the names of all cleaners and sanitizers that have direct contact with surfaces in organic livestock housing areas or transportation units. As examples, pens, trailers, etc.

| Equipment Cleaners& Sanitizers(Brand or Trade Name of Chemical) | Active Ingredient(s) | Equipment used | Rinsed? (Y/N) | Documentation showing rinse (sanitation log, production log, or wash tag) |
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* 1. **ORGANIC AND CONVENTIONAL LIVESTOCK HANDLING**
	2. Are both organic and non-organic livestock handled by your operation?

[ ]  Yes. [ ]  No.

* + 1. If yes, describe how you prevent non-compliant inputs (feed, bedding, treatments) from accidentally being administered or fed to organic livestock, resulting in the loss of organic status.

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* + 1. Describe how records (purchase, housing/holding, sale) provide sufficient detail to distinguish between organic and non-organic livestock

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