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| **Operation Name:** |       | **Date:** |       |

► Complete one form for each ingredient. All commercial availability documentation must be current within 12 months.

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| **Commercially available** refers to the ability to obtain a production input in an appropriate form, quality, or quantity to fulfill an essential function in a system of organic personal care product production or handling. **Saponification, Transesterfication, and Hydrolysis:** Ingredients produced from saponification, transesterfication, and hydrolysis shall be used in organic form if commercially available. Refer to Annex N-1, Table N-1.1, for an illustrative list of ingredients made by these processes, and to see availability of these ingredients in organic versus conventional form. **Ecological agricultural-based botanochemicals:** Ingredients produced through ecological, agricultural-based botanochemical processes that are not permitted under the NOP but are allowed for “contains organic ingredients” products under this standard are listed in Table 5.1. Organic forms of ingredients made by these processes shall be used in “contains organic ingredients” products, if commercially available. Table N-1.2 is an illustrative list of ecological agricultural-based botanochemical ingredients made by processes in Table 5.1 and the current known availability of these ingredients in organic versus conventional form.**\*Preservatives:** Table 5.2 is a list of preservative ingredients allowed in “Contains Organic” products. Four of these preservatives may be derived from partial petroleum feedstock unless a nonpetroleum derived feedstock version is found to be commercially available. This type of material includes: benzoic acid and its salts and esters, sodium benzoate, sorbic acid and its salts and esters, and potassium sorbate.  |

## INGREDIENT SEARCH

1. Non-organic ingredient or input:

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| [ ]  \*Benzoic Acid and its salts and esters[ ]  Fructose [ ]  Glucose [ ]  Glycerin[ ]  Hydrolyzed Soy Protein[ ]  Maltodextrin[ ]  Potassium Castorate [ ]  Potassium Cocoate  | [ ]  Potassium Hempate [ ]  Potassium Olivate [ ]  Potassium Palmate [ ]  Potassium Palmkernelate [ ]  \*Potassium Sorbate[ ]  \*Sodium Benzoate[ ]  Sodium Castorate [ ]  Sodium Cocoate  | [ ]  Sodium Hempate [ ]  Sodium Olivate [ ]  Sodium Palmate [ ]  Sodium Palmkernelate [ ]  \*Sorbic Acid, and its salts and esters[ ]  Soy Protein [ ]  Soy Wax[ ]  Sucrose Cocoate (unpurified) |

1. Describe your search (potential suppliers, dates, search methods, etc.). *To demonstrate that organic (\*or nonpetrochemical) ingredients**are not commercially available, you are expected to contact at a minimum three potential sources or explain why this type of search is not possible:*

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1. Which criterion makes this product unavailable? Check all that apply: [ ]  Form [ ]  Quality [ ]  Quantity

 Please explain your answer using specific details and attach correspondence (e.g. emails, phone logs). [ ]  Attached

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## 1.2 ANNUAL PLAN TO FIND ORGANIC FORM

1. Describe your annual plan to find an organic (\*or nonpetrochemical) form of ingredients/inputs listed in #1 above. Records or documents of continued efforts to locate an organic (\*or nonpetrochemical) source will be examined at your annual inspections.

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1. Describe the record(s) to be used for documenting your search each year [ ]  Attached

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