**Oregon Tilth Organic System Plan Update Application**

**International Programs Addendum**

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| **Operation Name**: |  | **OTCO ID:** |  | **Date:** |  |

*Sign and submit this addendum if you chose the European Union (EU) and/or Mexico Organic Program (LPO) services in   
Step 2 of the Oregon Tilth Organic System Plan (OSP) Update Application form.*

**Section 1: For the Mexico Organic Program (LPO) Only:**

1. **Additional Data Collection Requirements**

I hereby confirm that my operation will provide the following required information to OTCO during its annual inspection and   
 when requesting a mid-year update to its OSP this year:

* For Crop Operations (including fungi), organized **by crop and parcel**:
  + Area currently in production (hectares)
  + Projected yield per hectare (kilos only)
  + Production cycle(s) – spring, summer, fall, winter, perennial
  + Geographic coordinates (decimal points)
  + Physical address of each production unit (parcel)
* For Crop Operations that produce Seeds & Planting Materials for commercial sale, organized **by seed or planting material**:
  + Common name
  + Species (Scientific name)
  + Variety
  + Projected yield per organic product (kilos or pieces only)
  + Projected sales (kilos or pieces only)
* For Handling Operations (including brokers/distributors), organized **by product**:
  + Projected yield per organic product (kilos only)
  + Geographic coordinates of the handling facility(s) (decimal points)
  + Physical address of the handling facility
* For Livestock Operations, organized **by species**:
  + Total number of animals in inventory
  + Projected yield per organic product (kilos/liters/# of head only)
* For Wild Harvest Operations, organized **by product**:
  + Total hectares under wild harvest collection
  + Projected yield per organic product (kilos only)
  + Geographic coordinates (decimal points)
  + Physical address of each production unit (parcel)

1. **Approval Requests for Restricted Practices (Derogations)**

*A derogation is an exception to the standards or special allowance to engage in certain restricted practices for a limited period of time. All derogations must be approved by OTCO before being implemented.* ***You must request OTCO’s approval prior to engaging in the following activities****, either through Step 4 of the OSP Update Application form or via email to your Certification Services Team at any time.*

I hereby confirm that my operation will request OTCO’s approval **prior to** engaging in any of the restricted practices this year for the specific parcels, facilities, products and/or crops that have Mexico-Service within my OTCO Organic Certificate:

* For Crop Operations:
  + My crop operation will request permission prior to using non-organic seed, vegetative propagation materials, or seed potatoes this year.
  + My crop operation will submit land addition requests to OTCO at least 60 days prior to any scheduled inspection whenever possible.
* For Livestock Operations:
  + My livestock operation will request permission prior to conducting artificial insemination this year.
  + My livestock operation will request permission prior to conducting any physical alterations this year.
  + My livestock operation will request permission prior to applying more than (3) three chemically synthesized allopathic veterinary treatments within one year.
* For Handling Operations:
  + My handling operation will provide 72-hour advance notice to request permission to engage in parallel processing each time it is to occur during the coming year in the event that it engages in sporadic parallel processing.
  + My handling operation will request permission to use synthetic additives or processing agents in food preparation or preservation prior to processing this year.

1. **Mexico Certificate Validity**

Per Article 27 of the Regulation of the Mexico Organic Products Law, organic certificates under the Mexico Organic Program (LPO) expire at 12 months from the date the corresponding inspection was verified, which is the Certification Decision date.

* I hereby confirm that I understand that my Mexico Organic Program (LPO) certificate will expire at 12 months from my last certification decision date. I will work with Oregon Tilth to schedule my annual inspection prior to this date. I declare my commitment and I acknowledge my responsibility to safeguard and maintain the integrity of the organic products that I produce, as well as to comply with the applicable provisions of the Mexican Organic Products Law.

**Section 2: For the European Union Program Only:**

1. **Approval Requests for Restricted Practices (Derogations)**

*A derogation is an exception to the standards or special allowance to engage in certain restricted practices for a limited period of time. All derogations must be approved by OTCO before being implemented.* ***You must request OTCO’s approval prior to engaging in the following activities****, either through Step 4 of the OSP Update Application form or via email to your Certification Services Team at any time.*

* I hereby confirm that my operation will request OTCO’s approval **prior to** engaging in any of the restricted practices this year:
  + For Crop Operations:
    - My crop operation will request permission prior to using non-organic seed, vegetative propagation materials, or seed potatoes this year.
    - My crop operation will request permission prior to engaging in parallel plant production in cases where crop varieties cannot be easily differentiated.
    - If my crop operation has been authorized to use copper as a fungicide in perennial production, it will request permission if it needs to exceed the 6kg/hectare/year limit this year.
  + For Handling Operations:
    - My handling operation will request permission if it seeks to use synthetic additives or processing agents in food preparation or conservation prior to processing this year.

**Section 3: For Producer Group Operations Only:**

If my operation is a producer group operation, I have attached the following information and will submit it with the Oregon Tilth Organic System Plan Update form:

* The OTCO Producer Group Member List which includes information regarding members and parcels.
* Updated list including all product drop off sites, storage facilities, packing centers & distribution centers.
* Updated documentation regarding any aspect of my Internal Control System that has changed since my last OTCO inspection.

**Section 4: Sign Continuation of Certification Agreement**

By signing this form, you are stating that:

1. You have read the above information and attest that it is true to the best of your knowledge.
2. You are duly authorized to bind the Operator to this Agreement.
3. You have submitted all forms and documents requested through the above information.
4. You affirm that you have read, fully understand and agree to be bound by this Agreement, which includes the *Terms & Conditions – Oregon Tilth Certification Services and Trademark Use*, which are incorporated herein by reference and shall comprise a single fully integrated and binding agreement between Operator and OTCO. If not attached, a copy of the Terms & Conditions is also available at [www.tilth.org](http://www.tilth.org). Operator shall not execute this Agreement without reviewing and consenting to the Terms & Conditions.
5. You will comply with the terms and conditions established through the above information.
6. You affirm that you have read, fully understand and agree to be bound by the standards, procedures, fees, policies, assessments, obligations, and requirements as presented in the current Oregon Tilth Manuals available at https://tilth.org/help-center/otco-procedures-manual/
7. You will continue to operate in accordance with applicable standards and Oregon Tilth policies.

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| **Important Information Regarding Electronic Signatures:** Oregon Tilth recognizes and permits the use of electronic signatures in the conduct of its business. By checking the box below, you willingly consent to the use of electronic signatures in the conduct of your business with Oregon Tilth.  **AGREE** |

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| --- | --- |
| **Name**: |  |

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| --- | --- | --- | --- |
| **Signature**: |  | **Date:** |  |